Head Office
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Postal Address
P.O. Box 915. Groenkloof. 0027

Physical Address
169 Corobay Avenue
Menlyn
Pretoria

Dear Sir/Madam

BID CBE 7/2019: APPOINTMENT OF AN INTERNAL AUDITOR FOR A PERIOD OF THREE YEARS FOR THE COUNCIL FOR THE BUILT ENVIRONMENT

The Council for the Built Environment requires the services as described per attached bid invitation. You are kindly requested to complete the bidding documents; and submit it in accordance with the under-mentioned stipulations:

The conditions contained in the attached annexures apply.

The bid must be submitted in **two separate sealed envelopes (one for the technical proposal and the other for the financial proposal)** with the bid number, bid description, closing date of bid and the name and address of the bidder indicated on the envelopes. The envelopes must not contain documents relating to any bid other than that shown on the envelope.

The bid must reach this office before the closing time (Please see below). Failure to do so will invalidate the bid.

The closing date of the bid will be on **28 February 2020** at **11:00AM** and will be valid for a period of **60** days after the closing date.

The attached forms/annexures must be completed in detail and returned with your bid.

All communication regarding this bid before the closing date and time must be done in writing.

You are requested to acquaint yourself with the contents of the attached General Conditions of Contract. By submitting a bid, the bidder will be bound by the General Conditions of Contract.

It will be expected of the successful bidder to sign a formal contract at this office after being notified of the acceptance of his/her bid.