



CHECKLIST : COMPILATION OF BID PROPOSAL FOR THE PROVISION OF PROFESSIONAL SERVICES			
		Yes	No
1.	BASIC COMPLIANCE		
	Are the following addressed in your bid proposal?		
1.1	Potential service providers must ensure that they are registered on the National Treasury Central Supplier Database (CSD), are tax compliant and are not restricted suppliers.		
1.2	Only B-BBEE Level 1 and Level 2 contributors must submit a response to the bid. An original or certified copy of the B-BBEE certificate or sworn affidavit (whichever is applicable) must be submitted to prove a bidder's Level 1 or Level 2 B-BBEE status. The certificate must be a correct & valid certificate/affidavit.		
1.3	All Supply Chain Management documents must be completed and submitted. These include: SBD 1, 4, 6.1, 8 & 9 and acknowledgement of the General Conditions of Contract.		
1.4	Bidders must attend the compulsory briefing session on 12 June 2019 at 10:00 at the CBE office, 169 Corobay Avenue, Corobay Corner (Block A – 2nd Floor), Menlyn, Pretoria		
2.	OTHER:		
2.1	The technical and price proposals must be submitted in two separate sealed envelopes.		
2.2	Pricing for this project must be firm. Non-firm prices will not be considered.		
2.3	Bids must be hand delivered to 169 Corobay Avenue, Corobay Corner (Block A – 2 nd Floor), Menlyn, Pretoria and deposited into the bid box		
2.4	Take note that no late bids will be considered!		