

## SERVICE REQUIRED: RECRUITMENT SERVICES FOR A PERIOD OF THREE YEARS

Dear Bidders

The Council for the Built Environment (CBE) invites proposals from potential bidders to provide Recruitment Services for a period of three years as per the Terms of Reference attached.

### Bidders to note the following:

- The Terms of Reference (ToR) document with detailed breakdown of the CBE's evaluation process and important conditions
- Complete and sign all SBD documents & GCC's
- Pricing schedule (**page 4 of ToR**)

### SUBMISSION OF PROPOSALS

- Proposals, with the required accompanying documentation, must be submitted *electronically* to [Sthembile@cbe.org.za](mailto:Sthembile@cbe.org.za) and [Afika@cbe.org.za](mailto:Afika@cbe.org.za) **not** later than the closing date and time.
- **Note:** The CBE server's maximum capacity is 150 MB (inclusive of message content and attachments); attachments exceeding this size must be sent in separate emails or compressed files.
- The closing date for submission of proposals is **09 October 2024 at 11:00**

**NO LATE RESPONSES WILL BE ACCEPTED**