

SERVICE REQUIRED: MAINSTREAM MEDIA INTERVIEWS AND SOCIAL MEDIA FACILITATION

Dear Bidders

The Council for the Built Environment (CBE) invites proposals from potential bidders to deliver Mainstream Media Interviews and Social Media Facilitation for a period of 3 months as per the Terms of Reference (ToR) attached.

Bidders to note the following:

- The SCM Requirements document with detailed breakdown of the CBE's evaluation process and important conditions.
- Complete and sign all SBD documents & GCC's.
- Pricing schedule attached (**see page 5 in the ToR**)

SUBMISSION OF PROPOSALS

- Proposals, with the required accompanying documentation, must be submitted *electronically* to Sthembile@cbe.org.za and Afika@cbe.org.za **not** later than the closing date and time.
- **Note:** The CBE server's maximum capacity is 150 MB (inclusive of message content and attachments); attachments exceeding this size must be sent in separate emails or compressed files.
- The closing date for submission of proposals is **24 October 2024 at 11:00**

NO LATE RESPONSES WILL BE ACCEPTED