

INVITATION COVER



Dear Sir/Madam

BID CBE 2/2022: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE TRAVEL MANAGEMENT SERVICES TO THE CBE FOR A PERIOD OF 3 YEARS.

The Council for the Built Environment requires the services as described per attached bid invitation. You are kindly requested to complete the bidding documents; and submit it in accordance with the under-mentioned stipulations:

The conditions contained in the attached annexures apply.

The bid must be submitted electronically to Mrs R Nanthlall Ganesh at renusha@cbe.org.za and the subject heading must contain the bid number and bid description.

The bid must reach this office before the closing date and time (Please see below). Failure to do so will invalidate the bid.

The closing date of the bid will be on **10 November 2022** at **11:00AM** and will be valid for a period of **150 days** after the closing date.

The attached forms/annexures must be completed in detail and returned with your bid.

All communication regarding this bid before the closing date and time must be done in writing.

You are requested to acquaint yourself with the contents of the attached General Conditions of Contract. By submitting a bid, the bidder will be bound by the General Conditions of Contract.