

SERVICE REQUIRED: OFFICE DEEP CLEANSING SERVICES

Dear Bidders

The Council for the Built Environment (CBE) invites Quotations for the Appointment of service provider to perform deep cleansing service for the CBE up to five deep cleaning sessions.

Background

This document provides a needs assessment for the urgent procurement of a service provider to perform deep cleaning services at the CBE offices.

The objective is to prevent the spread of COVID-19, influenza, and other flu-related illnesses, especially as most staff work in an open-plan environment.

During the cold season, the risk of viral infections spreading in enclosed workspaces increases significantly. Therefore, deep cleaning beyond routine cleaning is essential to thoroughly disinfect surfaces, air circulation points, and communal areas.

Maintaining a hygienic office environment is critical to safeguarding employee health and ensuring workplace safety.

Scope of work

The successful service provider will deliver deep cleaning services to the CBE on an as-needed basis, for up to five deep cleaning sessions.

The total area to be serviced is approximately 843 square meters.

The service provider is expected to thoroughly decontaminate all closed offices and the open-plan workspace, including all commonly touched surfaces, in accordance with Occupational Health and Safety (OHS) and hygiene standards.

Deliverable

-Up to five deep cleaning sessions performed on an as-needed basis during the contract period.

Comprehensive cleaning and disinfection of all office areas covering 843 sqm, including closed offices, open-plan workstations and communal areas.

-Use of approved disinfectants and cleaning agents that meet OHS and public health guidelines for infection control.

- Submission of a cleaning report after each session detailing areas cleaned, disinfectants used, and any observations relevant to occupational hygiene.

- Disinfecting personnel must be fully equipped with PPE.

- Respond to CBE within 12 hours of call out.

Thank you.

