

REQUEST FOR PROPOSALS



SERVICE REQUIRED: APPOINTMENT OF A CONSULTANT FOR THE DEVELOPMENT OF RESEARCH BRIEFS FOR THE CBE

Dear Bidders

The Council for the Built Environment (CBE) invites Proposals from prospective bidders for the Appointment of a Consultant for the development of Research Briefs as per the attached Terms of reference (ToR) document.

Due to poor response this RFP has been re-issued and those who responded on the initial RFP are requested to re-submit their Proposals as this is a new process.

Bidders to note the following:

- Terms of Reference document for requirements, CBE's evaluation process and important conditions.

SUBMISSION OF PROPOSALS

- Proposals, with the required accompanying documentation, must be submitted *Electronically* to Sthembile@cbe.org.za and Afika@cbe.org.za no later than the closing date and time.
- **Note:** The CBE server's maximum capacity is 150 MB (inclusive of message content and attachments); attachments exceeding this size must be sent in separate emails or compressed files
- B-BBEE Certificates/Sworn Affidavits must be original/originally certified copies and deposited (**physically or via courier**) in the CBE bid box at 2nd Floor, Lourie Place, Hillcrest Office Park, Hillcrest Boulevard, 179 Lunnon Road, Hillcrest, Pretoria not later than the closing date and time.
- Should a bidder not submit their original/originally Certified B-BBEE certificate/affidavit, their quotation will still be evaluated but no points for B-BBEE will be allocated thereof. .
- **Special note**
Service providers who initially submitted their BBEE certificates/sworn affidavits need NOT re-submit these documents as we already have their documents.
- The closing date for submission of Quotations is **25 March 2024 at 11:00 AM**
- No late responses will be accepted.