

REQUEST FOR QUOTATIONS: THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE 15 LAPTOPS.

Dear Bidders

The Council for the Built Environment (CBE) wishes to invite Quotations from Prospective bidders for the Appointment of a service provider to provide 15 Laptops as per the attached Terms of Reference (TOR) document.

Bidders to note the following:

- Note that if the Service Provider fail to submit the certificate their proposals will still be evaluated.
- Service providers responding to this RFQ **must** be registered on SITA RFB740 as accredited Resellers to be considered.
- The Terms of Reference (TOR) document for a detailed breakdown of the CBE's evaluation process and important conditions.
- Our new address below.

SUBMISSION OF PROPOSALS.

- All Proposals with the required accompanying documentation must be submitted to both Sthembile@cbe.org.za and Afika@cbe.org.za not later than the closing date and time. Bidders must please note that the CBE server can receive files to a maximum size limit of 150mb (inclusive of message content and attachment). Should files exceed this size limit, bidders may either send their files in separate emails or alternatively compress the files and submit.
- BBBEE Certificates/ Sworn affidavits must be submitted physically in our bid box at 2nd Floor, Lourie Place, Hillcrest Office Park, Hillcrest Boulevard, 179 Lunnon Road, Hillcrest, Pretoria as they must be Original/ Originally certified copies. (Not later than the closing date and time).

The closing date for submission of Quotations is **25 August 2023 at 11:00 AM**

No late responses will be accepted.

The CBE looks forward to your responses.

